

ROCKCLIFFE PARISH COUNCIL – BECK BURN WIND FARM COMMUNITY
FUND
GRANT APPLICATION FORM
for £1000 or less

Section 1 - Organisation

- Name of your organisation:
- Address of your organisation
- Telephone
- Website:
- Main Contact:
- Job Title/Position in the organisation:
- Address for correspondence:
- Daytime telephone:
- Contact person's email address
- Start date of organisation/group:
- Is the organisation (circle one):
- Registered charity and/or company number:
- What are the aims and main activities of your organisation?

To provide local residents with gardening space to grow produce, fruit and flowers for themselves, together with the provision of poly tunnel space. The area provides the opportunity for the community to interact with service users of Heathlands which is a day service for adults with learning and other disabilities.

- How many of each of the following are involved in the group/organisation?

Full-time staff/workers		Part-time staff/workers	
Volunteers and Helpers		Volunteers/Helpers (under age 25)	
Management Committee		Members	

Section 2 - Your Project

- What is the name of your project?

16 This is to continue existing work

- When do you want to start spending a grant?
- When do you expect to finish spending?
- What geographical area will it serve?
- What would you like to do with your grant?
- Please outline the benefits and outcomes that you expect to achieve as a result of the funding.

Please tick the main group/issue that your project will benefit (choose only one):

<input type="checkbox"/>	Children and young people
<input type="checkbox"/>	Older people
<input type="checkbox"/>	Mental health
<input type="checkbox"/>	Hidden and emerging need
<input type="checkbox"/>	Rural community regeneration
<input type="checkbox"/>	Urban deprivation
<input type="checkbox"/>	People with special needs and learning disabilities.

Section 3 - Impact

- Tick the category which best describes the impact your project will have. (If successful, you will be sent relevant “indicators” against which your project will be measured.)

<input type="checkbox"/>	Improve life skills, education, employability and enterprise
<input type="checkbox"/>	Maximise ability to strengthen community cohesion and build social capacity
<input type="checkbox"/>	Promote reduction of isolation and disadvantage and access to local services
<input type="checkbox"/>	Advance people’s physical and mental health, wellbeing and safety
<input type="checkbox"/>	Connect people with the arts, culture and heritage
<input type="checkbox"/>	Transform access to, and engagement with, the environment and public spaces

- Approximately how many beneficiaries will there be?

- Who will benefit from your project? *Please mark each main group with a '1' and tick as many boxes as apply*

Adults		Migrant workers	
Alcohol or drug addiction		Not in education, employment or training	
Black and minority ethnic groups		Older people	
Carers		People in rural areas	
Children and young people		People in urban areas	
Disadvantaged or low income		People with general health issues	
Ex-offenders and prisoners		People with learning difficulties	
Families		People with mental health difficulties	
Homeless people		People with physical disabilities	
Lesbian, gay, bisexual and transgender people		People with weight or obesity issues	
Local residents		Refugees and asylum seekers	
Lone parents		Unemployed people	
Men		Women	
Other <i>please describe</i>			

- What issues will your project address?

Arts and culture		Poverty and disadvantage	
Community support and development		Racial and cultural integration	
Counselling, advice or mentoring		Religion	
Crime		Rural issues	
Disability and access issues		Social enterprises	
Education and training		Social inclusion	
Employment and labour		Social services and activities	
Environment, recycling or renewable energy		Sport and recreation	
Health and wellbeing		Supporting family life	
Housing		Transport issues	
IT and technology		Volunteering	
Other <i>please describe</i>			

- What age groups will benefit?

Early years 0-4 years		Young adults 19-25 years	
Children 5-12 years		Adults 26-65 years	
Young people 13-18 years		Older people 50+	

Section 4 - Project Budget

- What is the total cost of the project?
- How much money are you applying to us for?
- What would you like to spend the money on?

Cost heading	Relating to entire project £	Requested amount £	Details

- How much has been raised so far (if any)? _
- Where did you secure this money from? _
- Have you applied anywhere else?

Section 5 - Bank Details

- Do you have a bank account in the organisation's name?
- If not, give the name of the organisation which will handle the money for you.
- Details of account to be used for a grant:

Bank or Building Society name

Bank or Building Society address: Cumberland Building Society,

Sort code

Account number

Name of account:

Section 7 – Supporting Documents

We will require copies of the following supporting documents in order to assess your application:

	Included	Not Required
	Tick	

1.	The constitution or rules of your organisation/group. <i>These are not required for the following:</i> <ul style="list-style-type: none"> • <i>registered charities where you have included your registration number in section 1, question 12 of this application;</i> • <i>faith groups which are exempted from charity registration;</i> • <i>These uniformed groups: Air, Sea and Army Cadets, Boys' and Girls' Brigades, Girl Guiding, Scout Association, Woodcraft Folk</i> 		
2.	The most recent annual accounts of your organisation/group (and annual report if you have one) <i>unless you have been running for less than a year</i>		
3.	The last three months' bank statements from all accounts in the organisation's name		
4.	Child protection policy (<i>if you work with under 18s</i>)		
5.	Safeguarding policy (if you work with vulnerable adults) Covered by the Heathlands Project – all Service Users always accompanied by qualified staff and volunteers.		
6.	Quotes or estimates (if purchasing items you must provide quotes from at least two different sources) (<i>if relevant</i>)		
7.	Job description or contract (<i>if relevant</i>)		
8.	Digital photos of your project/activity/work to be completed (<i>if relevant</i>)		

Section 8 – Declaration

If offered grant aid you must agree to the following **Terms and Conditions**:

- The grant will be used for the purpose for which it was approved.
- Failure to advise of disposal of grant-aided capital items may result in the grant being returned.
- Records will be kept of expenditure for at least seven years and will be supplied to us if requested.
- Any proposed material change to the project will be notified to us.
- The project does not discriminate on the grounds of race, sex, religion and, as far as is practicable, disability.

- The grant is a donation and we are not liable for the consequences of its use.
- The project complies with all relevant legislation and adopts good practice in ensuring that child protection and safety measures and insurance suitable for the project are in place.
- You will notify us if an allegation relating to child protection or health and safety is to be investigated or has been proved.
- If applicable, you will provide copies of relevant photos and press publicity which we may use.
- Any other conditions set by the Grants Committee have been met.

You agree that the information you have provided is correct.

Please sign and date below to confirm that the information provided is true and accurate

Applicant's signature			
Applicant's name		Date	

If you are submitting this form via email, you do not need to sign the above.

Please return the completed form and associated documentation to:-

Clerk to Rockcliffe Parish Council

By e-mail to: - rockcliffepc@carlisle.gov.uk