

# ROCKCLIFFE VILLAGE CENTRE

## Minutes of meeting

**Date**

March 19th 2014

**Those Present**

David Fyfe (Chairman)  
Hazel Graham  
Willie Little  
Penelope Mounsey Heysham (Secretary)  
Cath Johnson  
Gordon Hargreaves  
Clare Wildey  
Kate Shaw  
Giles Mounsey Heysham

MINUTES	ACTION
<p><b>1. Apologies</b></p> <p>Apologies were received by Robert Park and David Hodgkiss</p> <p><b>2. Minutes of the meeting held on 22<sup>nd</sup> January</b></p> <p>DF read the minutes of the meeting. They were agreed as accurate by Hazel Graham and seconded by Willie Little.</p> <p><b>3. Matters arising</b></p> <p>Kate Shaw was happy to be the second person qualified with BIIAB for running the bar.</p> <p>The building quotes for all the repairs needed for the centre from the McCallums was read through and discussed and priorities were agreed, this meant that the agenda was changed and not adhered to.</p> <p>Replacing small hall doors and sills and exits. £950+vat High priority. Replacing the 2 front doors £650 +vat High priority.</p> <p>Repairing and repointing brickwork on lower hall £640 +vat. High priority.</p> <p>Repair drains and down pipes £220 was agreed to be done “in house.”</p> <p>Sorting out drainage to side of the building to draw away excess water £730+vat not high priority.</p>	

# ROCKCLIFFE VILLAGE CENTRE

<p>Rubbing down and staining all outside paint work. High priority to be done in house or get a quote from a painter. £1750+vat</p> <p>Storage shed to remove existing flooring and replace with concrete to include new access path from adjoining building and treat all remaining timber where required. (cost of new wood not included in the quote) £5450+vat. This quote was deemed too expensive for the moment.</p> <p>It was agreed to get quotes for new PVC windows and doors for the main hall and small hall in a brown colour.</p> <p>It was agreed to ask John Stout to draw up plans for a new storage shed and centre extension so that possible new toilets could be put in and more space created. This was thought to cost in the region of £400 and would be essential for getting quotes/grants. GMH has existing plans for J. Stout to see to make the job less expensive.</p> <p>The fire door at the front of the hall has been damaged and needs attention.</p> <p><b>3. Lighting</b></p> <p>A quote for the lighting for the small hall has still not been submitted. It was thought it will amount to as much as for the main hall by the time new outside lights had been included in the work done. Approx. 7K. Grant money needed to fund this</p> <p><b>4. Centre Floor</b></p> <p>The flooring needs to be sanded and resealed and is high priority and will probably cost £3000 for the main hall and £2500 for the small hall. Grant money needed to fund this.</p> <p><b>5. Grants.</b></p> <p>There is money available for grants from the Council, the Forum and the landfill Rockcliffe and Westlinton Fund and possible other local funding bodies. Hazel Graham is to ask John Harper how to apply to the Forum to obtain grants for any of the work needed.</p> <p><b>6. Fundraising</b></p> <p>Kate Shaw has been approached by someone wanting to have a wedding fair in the centre at no cost on the 31<sup>st</sup> May. It was agreed it was a good promotional event and flyers and literature promoting the hall to hire would be available throughout the event.</p>	<p><b>DF</b></p> <p><b>DF</b></p> <p><b>DF</b></p> <p><b>GMH</b></p> <p><b>DF</b></p> <p><b>HG</b></p> <p><b>KS</b></p>
--	---

# ROCKCLIFFE VILLAGE CENTRE

<p>A caley was discussed and DF was to see if you could find a band for the 14<sup>th</sup> June.</p>	<b>DF</b>
<p>It was discussed having a May Bank holiday disco (May 24<sup>th</sup>) and drinking the excess beer at a greatly reduced price. Clare was to investigate a disco.</p>	<b>CW</b>
<p><b>7.Constitution</b></p>	
<p>PMH reported that she should have the changes in place by the next meeting.</p>	<b>PMH</b>
<p><b>7. Position of Gate into community orchard</b></p>	
<p>GMH reported he had the gate for the orchard and it would be put in place asap.</p>	<b>GMH</b>
<p><b>8. A.O.B</b></p>	
<p>Clare Wildey reported that she would be retiring as treasurer from the hall committee from August due to other commitments. It was agreed to advertise the post in the Edenlyne news.</p>	<b>PMH</b>
<p>Kate Shaw reported that due to work commitments she was finding it hard to let people in to the hall at strange times of the day and night. Cath Johnson was there to help whenever available. It was agreed to advertise for help in the Edenlyne news for more help.</p>	<b>PMH</b>
<p>David Fyfe has looked into costs for restrictive locks on the centre doors. David Fyfe has received a letter of complaint re the burglar alarm going off continually. He has replied to the letter and made the alarm sensors less sensitive.</p>	
<p>Cath Johnson had a fall outside the centre due to lack of light near the store room. The accident book needs to be found and used in the future</p>	<b>DF?</b>
<p>Bookings to be discussed for regular users and how payment might be made at the next meeting</p>	
<p>The meeting closed at 9.20pm</p>	
<p>Date of next meeting 1<sup>st</sup> May 7.30 pm</p>	