

**Minutes of the Rockcliffe Parish Council Meeting**

**held 20<sup>th</sup> May 2019**

**in Rockcliffe Community Centre**

**210/05/19 Apologies for absence**

Cllr Giles Mounsey-Heysham & Cllr Robert Park

**211/05/19 Present**

Cllr G Percival, Cllr S Barbour, Cllr H Graham, Cllr G Moss, Cllr S Sidgwick, Cllr J Twentyman, Cllr S Edwards & Mrs L Faulder clerk

**212/05/19 Attendees**

County/City Cllr V Tarbitt & City Cllr J Mallinson

**213/05/19 Members to be invited to sign the 'Disclosure Book'**

RESOLVED the book was signed as needed

**214/05/19 Councillors to sign 'Declaration of Acceptance of Office'**

RESOLVED all the councillors signed the Declaration of Office and Notification of Interests

**215/05/19 Election of Chairman for 2019/2020**

RESOLVED - Cllr Judith Twentyman was elected as chairman for 2019/2020, proposed Cllr S Sidgwick and seconded Cllr G Moss

**216/05/19 Election of Vice Chairman for 2019/2020**

RESOLVED to take this to the next meeting

**217/05/19 Minutes of the last meeting**

The minutes of the meeting held 18<sup>th</sup> March 2019 were approved and signed by the chairman.

**218/05/19 Public Participation**

none

**219/05/19 Appointment of representatives for 2019/2020 - to include feedback**

RESOLVED to appoint the following, with no reports available

- a) Beckburn Wind Farm - Cllr J Twentyman
- b) Northern Resource Park (Hespin Wood) Liaison Group - Cllr S Sidgwick
- c) Brampton Skips/North West Recycling - Cllr J Twentyman
- d) Cumbria Waste - Environment Fund - Mr John Harper

e) Longtown & Bewcastle Grants Forum - Cllr J Twentyman

### **220/05/19 Flooding - Cllr R Park**

No update this month, more information will be available at the next meeting.

### **221/05/19 Highways**

- a) Ref - W1980962548, it has been logged but task not completed -clerk
- b) Pavement outside school - VT to speak with Highways
- c) Sign at Gretna junction - this has been completed
- d) Cleaning of light standards - VT to find out who is responsible
- e) Grit bin - now in place and full
- f) Speed indicators - no funding available at the moment, to remove from the agenda until the November meeting

### **222/05/19 Clerks report**

To note that the following policies were approved by full council

- Data Protection
- Grievance
- Retention of Documents
- Code of Conduct for members and co-opted members
- Disciplinary Procedure
- Safeguarding
- It was noted that the attendance register was circulated to all council members
- I was noted that the dog warden had been contacted by the clerk and asked to visit Rockcliffe, no further communications with the team
- It was noted that any land the parish takes care of i.e. cuts the grass, has no trees on the land

### **223/05/19 Correspondence**

a) Village Green Parking - VT to investigate the wording needed to convey that the land is parish owned

b) Summer Playscheme - it was RESOLVED to ask for the play scheme on Tuesday 13<sup>th</sup> and Tuesday 20<sup>th</sup> August

c) Merchant Navy Day 3<sup>rd</sup> September 2019 - it was RESOLVED to fly the Navy Ensign on 3<sup>rd</sup> September 2019 in Rockcliffe Village

d) Freedom of information request, original letter and reply - RESOLVED to remove from the agenda

e) Forestry Investment Zone - Cllr G Moss to organise a speaker to Parish Council meeting

f) CALC - subscriptions for Local Council Review - RESOLVED not to pursue with the subscription

g) A letter was read out from a parishioner, by the chairman regarding a tree stump on the outskirts of the village, it was RESOLVED to ask Castletown Estates to investigate the problem and hopefully offer a solution.

### **224/05/19 Financial Matters**

a) To note receipt of precept £6514

b) RESOLVED to approve the following for payment

<b>Chq no</b>	<b>payee</b>	<b>Description</b>	<b>Amount £</b>
<b>195</b>	<b>Ryan Terpilowskie</b>	<b>web-site</b>	<b>150</b>
<b>196</b>	<b>Heathlands Com garden</b>	<b>beckburn grant</b>	<b>515</b>
<b>197</b>	<b>Rockcliffe Parish Church</b>	<b>beckburn grant</b>	<b>500</b>
<b>DD</b>	<b>L Faulder</b>	<b>clerk salary</b>	<b>726.56</b>
<b>198</b>	<b>DM Payroll services</b>	<b>payroll</b>	<b>73</b>
<b>199</b>	<b>CALC</b>	<b>subscription</b>	<b>190.3</b>
<b>200</b>	<b>J Airey</b>	<b>audit</b>	<b>58.1</b>
<b>201</b>	<b>Zurich Municipal</b>	<b>insurance</b>	<b>257.6</b>
			<b>2470.56</b>

It was RESOLVED to pay Castletown Estates £1 and Armeria (UK) LLP £1 - licence for a Permissive Footpath, the invoice came to late to go through normally, but needs paying now

c) To note no unpresented cheques

d) To note the report on income and expenditure with a fund available of **£10,467.30**, including the Beck Burn Fund and 10p over due to a miss payment of 5p x 2 on the clerk's salary.

e) To note the report on the Beck Burn Fund with an available sum of **£2066.54**

f) RESOLVED to pay Mrs Little for flowers at the next meeting from Beckburn Fund £40

- g) RESOLVED to accept the quote from Zurich Municipal
- h) Audit 2019
  - i) RESOLVED to accept the accounts for the year ending March 2019
  - ii) To note the reasons for variance
  - ii) To note the bank reconciliation for March 2019
  - iii) To note the report from internal auditor for the accounts 2018/2019
  - iv) RESOLVED to approve the statement of assurance and authorise the chairman to sign the annual return for 31<sup>st</sup> March 2019.

**225/05/19 Planning**

- a) To note Application ref 18/0980 permission granted
- b) To note Application ref 19/0120 permission granted
- c) To note Application ref 19/0119 permission granted
- d) To note Application ref 19/0288 no objections noted
- e) To note Application ref 19/0345 no objections noted
- f) To note Application ref 19/0371 this came in after the agenda was circulated, this was circulated to councils for the comments. No objections raised.

**226/05/19 Big Lunch** -RESOLVED not to continue with this at this time

**227/05/19 Village Green Transfer** - Cllr Twentyman to continue to liaise with Mr Luke Leather and report back to the next meeting

**228/05/19 125 years of Parish Councils** RESOLVED to remove from the agenda until more information is received

**229/05/19 - Rocklife Notice Board** - clerk to contact Mr B Graham for a quote and report back at the next meeting

**230/05/19 - Agenda items for July meeting** - no items brought forward, all agenda items to reach the clerk by Friday 5<sup>th</sup> July 2019

**240/05/19 - Date of the next meeting** - the date of the next scheduled meeting is 15<sup>th</sup> July 2019

**Please see Rockcliffe Parish Council Privacy notice on the  
website**

[www.rockcliffeparishcouncil.co.uk](http://www.rockcliffeparishcouncil.co.uk)



