

ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Twentyman
4AR

Clerk: Mrs Lesley Faulder, 2 Holm Garth Cargo CA6

Phone: - 01228 674557
Email: - rockcliffepc@gmail.com

12th November 2019

Dear Councillor

You are invited to attend a meeting of the Rockcliffe Parish Council on Monday 18th November 2019 at 7.30 pm in the Rockcliffe Community Centre.

Yours faithfully

Lesley Faulder Clerk to Rockcliffe Parish Council

Apologies for absence
Present

AGENDA

- **Declaration of Interest and Request for Dispensations**
Members to be invited to declare any interest in any item on this agenda and sign in the book
- **Requests for Dispensations**
- **Attendees**
- **Minutes of the last meeting**
To approve and accept the minutes from the last meeting
- **Public Participation**
Members of the public are invited to address the meeting concerning items on this agenda
- **Feedback from representative**
 - Beckburn wind Farm – Cllr J Twentyman
 - Northern Resource Park (Hespin Wood) Liaison Group – Cllr S sidwick
 - Rockcliffe Community (Brampton Skips) – Cllr J Twentyman
 - Cumbria Waste Management – Cllr S Sidgwick
 - Longown & Bewcastle Grants Forum - Cllr J Twentyman
- **Flooding**
Update from Cllr R Park, a letter has been sent to Cllr V Tarbitt
Flood action plan
- **Highways**
 - Water leak - postcode and map have been sent at the request of highways
 - Hespin Wood sign - 'no access to Hespin Wood' where would you like this

positioning

- Temporary road closure C1016 Garristown - Rockcliffe 18/11/2019
- Temporary road closure C1070 Todhills 18/11/2019
- Keep clear road markings Blencarn Park - complete
- Speed indicator signs - no further information
- W1980984119 Overhanging branches Floriston Rigg

- **Clerks report** to approve and accept the attached policies, the clerk has checked them no amendments have been made
 - Standing Orders
 - Data Breach
- **Correspondence**
 - Bridges - confidential explain it is for when the queen dies nothing else to go on miutes
 - Update on stroke unit CIC - circulated
 - Neighborhood planning & community health & wellbeing - legal update circulated
 - Laurie Brewer Trust - Eden Lyne Buzz, the council has been asked to decide on an option for publication of this magazine and include the cost in the precept for 2020/2021, any donations will be more appropriate from the Beckburn Fund, Blackford and Kingmoor have both been asked to commit to this.130 use magazine in Rockcliffe with 325 on electoral roll, need to put 500£ on precept nearly 2p per house, then the police up, city council up and county up would be better for council if the precept was used on a yearly basis, its not up to us to tell them how to proceed
 - Mr John Harper - resignation from CWMET
 - CALC annual report 2019
 - Friday round up latest - CALC
- **Financial matters**
 - To note any unrepresented cheques

No unrepresented cheques
 - To note the bank reconciliation

BANK RECONCILIATION AT 1st November 2019			
Opening balance cash book as at 1/4/2019		6423.81	
	Receipts	11725.23	Payments
			Balance
Bank Balance as at 01/11/2019		£12,133.45	
Deduct payments made in October and November not on statement			
		October pay on statement	363.28
		216	0.5
		215	234
		214	18
		213	120
		211	80.00
		November pay DD	363.28
			815.78

- To approve the following cheques for payment

Nov-19			
chq no	Payee	Reason	Amount £
211	CALC	Training	80
213	R Terpilowski	Website	120
214	L Faulder	Mileage	18
215	S Vivers Ltd	Grass cutting	234
216	America UK LTD	Village green rent	0.5
DD	L Faulder	October pay	363.28
DD	L Faulder	November pay	363.28
			1179.06

- To accept the budget report as prepared by the Clerk

Monitoring Report

ROCKCLIFFE PARISH COUNCIL
MONITORING REPORT
RECEIPTS

Cost Centre	2018/19 Actual to date	2019/20 Budget	2019/20 Actual to date					2020/21 Budget	Comments
Precept and CTRS grant	4992.00	0.00	6514.00						
Wayleave	12.48	0.00	0.00						
Small Scale Grant	380.00	0.00	0.00						
Beckbum	5117.00	5211.23	5211.23						
Interest		0.00	0.00						
Rent	44.65		0.00						
VAT	481.00		0.00						
Totals	11027.13	5211.23	11725.23						

PAYMENTS

Cost Centre	2018/19 Actual to date	2019/20 Budget	2019/20 Actual to date	Balance	Anticipated spend to end of year	Over / underspend	2020/21 Budget	Increase of	
Clerk's Salary inc. tax	3460.54	4145.10	2762.24	1382.86	1380.80	2.06	4228.00	82.90	
Administration & Stationery+Office All.nce	340.70	187.50	53.47	134.03	30.00	104.03	191.25	3.75	
CALC Ann I Subscription	225.00	252.35	190.30	62.05	0.00	62.05	257.40	5.05	
Room Rent	0.00	103.00	0.00	103.00	96.00	7.00	105.06	2.06	
Payroll Services	63.50	66.95	73.00	-6.05	0.00	-6.05	68.29	1.34	increase in professional services
Clerks room rent	198.00	240.00	144.00	96.00	72.00	24.00	244.80	4.80	
Annual Insurance	257.60	267.80	257.60	10.20	0.00	10.20	273.16	5.36	
Grass Cutting	430.00	463.50	468.00	-4.50	0.00	-4.50	472.77	9.27	
Audit Fees Internal /external	65.00	88.00	50.10	29.90	0.00	29.90	89.76	1.76	reduction due to shared mileage with kildampton
Chairs expenses	107.15	50.00	0.00	50.00	50.00	0.00	51.00	1.00	
Footpaths, village green and public rents.	2.49	5.15	2.50	2.65	0.00	2.65	5.25	0.10	
IT Computer M.nce	465.76	525.00	651.66	-126.66	120.00	-246.66	750.00	10.50	Anticipated overspend due to increased cost for separate computer maintenance con
Training	153.00	100.00	80.00	20.00	0.00	20.00	102.00	2.00	
PC Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Section 137	20.00	20.00	0.00	20.00	20.00	0.00	20.40	0.40	
Contingency	170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Virement from reserves		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
VAT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Totals	5967.54	6514.35	4740.87	1773.48	1768.80	4.68	6859.14	130.29	
Beckbum	4605.46	5211.23	2090.50	3120.73	0.00	3120.73	0.00	0.00	

Suggested budget for 2020/2021: 65,859.14

the only line to be increased is the IT and website, it has now been joined and professional services have gone up

Budget Report

REPORT TO COUNCIL – 18th November 2019

Title: BUDGET - 2020/2021

Report of: CLERK

SUMMARY

To set the budget and precept for the financial year 2020/2021

Budget 2020/2021

The Council is required to set its budget and determine the precept by the end of November. The attached document gives the estimated out-turn for 2019/2020 and a proposed budget for 2020/2021, based on current outgoings.

Budget 2019/2020 – Forecast Out turn

As you will see from the attached budget, total anticipated outlay for financial year 2019/2020 is £6509.67 which is an underspend £4.68. Although I anticipate an overall underspend this financial year there will be anticipated overspend of approximately £250 on the IT computer maintenance budget line and this is due to an increase in professional fees for both contracts.

Budget 2020/2021 – Proposed Budget

To maintain service levels as they are, the proposed budget for 2020/2021 is £6860, which is an increase of 2% for inflation plus an increase in the IT maintenance budget

Notification of Decision

- Application 19/0627 - Granted
- Application 19/0640 - Granted
- Application 19/0134 - Granted

New applications

- Application 19/0792 - 2 Houses, High Harker Farm - response emailed 17/10/2019
- Application 19/0753 - Erection of Houses adjacent to the Community Centre (memeorial hall) - response emailed 17/10/2019
- Appllication 19/0827 Ferry Cottage, variation of conditions
- Application 19/0864 in after agenda - heathlands farm, harker road ends
- **VE Day - meeting date - clerk [hopefully set a meeting for 27th November](#)**
- **Date of the next scheduled parish council meeting 20th January 2020**

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www.rockcliffeparishcouncil.co.uk**

