

# ROCKCLIFFE PARISH COUNCIL

Chairman: Cllr. J Twentyman  
Phone: 01228 674441

Clerk: Mrs Lesley Faulder, 2 Holm Garth Cargo CA6 4AR  
Phone: - 01228 674557  
Email: - [rockcliffepc@gmail.com](mailto:rockcliffepc@gmail.com)

14<sup>th</sup> July 2020

Dear Councillor

You are summoned to attend a **ZOOM** meeting of the Rockcliffe Parish Council on Monday 20<sup>th</sup> July 2020 at 7.30 pm.

Giles Mounsey heysham is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89874724192>

Meeting ID: 898 7472 4192

One tap mobile

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Meeting ID: 898 7472 4192

Find your local number: <https://us02web.zoom.us/j/89874724192>

Please log in 10 mins before the meeting.

Yours faithfully

Lesley Faulder Clerk to Rockcliffe Parish Council

## AGENDA

### 1 Apologies for absence

### 2 Present

### 3 Declarations of Interest.

### 4 Requests for Dispensations

### 5 Attendees

### 6 Minutes of the meeting March 16<sup>th</sup> 2020 - circulated

To approve and accept the minutes of the meeting held 16<sup>th</sup> March 2020 chairman to sign

### 7 Public Participation

Members of the public are invited to address the meeting concerning items on this agenda

### 8 Planning

Amended planning details for

20/0346 - Salt House, Rockcliffe - planning circulated

20/0349 - Red Hill Foot - planning circulated

20/0454 - Crookdyke Farm, Rockcliffe, walls and roof over existing silage pit - planning circulated

### 9 Financial matters - Clerk

To note the following

- a) any unrepresented cheques - to note 1 unrepresented cheque
- b) the current position as outlined in the bank reconciliation as of 31<sup>st</sup> March 2020

<b>Bank reconcilliation as at March 31st 2020</b>					
<b>Current account</b>					
Opening balance as at 1st April 2019					<b>6423.81</b>
Add receipts				11749.43	18173.24
Less payments				10524.85	7648.39
unpresented cheque					9
<b>Bank reconcilliation 31st March 2020</b>					<b>7657.39</b>

Bank reconciliation as of the end April 2020

Bank reconciliation as 28th April 2020									
						<b>Expenditure for May 2020</b>			
<b>Current account</b>									
Opening balance as at 1st April 2020	7657.39	<b>7657.39</b>		226	50				
				227	196.72				
Add receipts	7262.46	14919.85		228	81				
				229	48				
Statement balance as at 28th April 2020		<b>14919.85</b>		230	588.56				
				231	138				
Less expenditure for May 2020	1391.85	13527.99		232	31.98				
				233	257.6				
less unresented cheque	9	13518.99			1391.86				
Available balance including Beckburn		<b>13518.99</b>							

Bank reconciliation as of 30<sup>th</sup> June 2020

<b>ROCKCLIFFE PARISH COUNCIL</b>			
<b>Bank reconciliation as at 30th June 2020</b>			
<b>Current account</b>			
Opening balance as at 1st April 2020			<b>6423.81</b>
Add receipts		7262.46	13686.27
Statement at 30th June 2020			13527.99
Less unresented cheques		9	
Available balance including Beckburn			<b>£ 13,518.99</b>
<b>Cheques for payment 20/07/2020</b>			
	234 Cache4 IT Solutions	381.66	
	235 Armeria UK LLP	1.5	
	236 Casletown	1	
	237 HMRC	138.2	
	238 Mrs Faulder Clerk Salary and Home Office	588.36	
	<b>Total</b>	<b>1110.72</b>	
	Available balance		<b>£12,408.27</b>

c) Annual Accounts

- i) Approved by the Internal Auditor - J Airey  
To consider an approve the Accounts for 2019/2020 and Bank Reconciliation as of March 2020 - as above

- ii) To approve Annual Return including Governance Statement and Certificate of Exemption for the year ending 2020. See attached
- d) Home Office Allowance has risen from £18 per month to £24 per month, will the council approve the rise back dated to April 1<sup>st</sup>, 2020
- e) Blackburn income of **£5279.35** which makes a total balance of **£10402.55**, which is included in the council bank reconciliation, this year's grant has **not** been paid into the bank yet

#### 10 Policy updates - Clerk

To re-adopt the following policies. They have been reviewed and no changes have been made.

- a) Data Protection Policy
- b) Grievance policy
- c) Retention of Documents Policy
- d) RPC - Code of Conduct
- e) Safeguarding
- f) Freedom of Information
- g) Subject Access Requests 'SAR'

#### 11 Councillor Attendance During 2019/2020 - Clerk

Councillors register of attendance 2019/2020						
	20/05/2019	15/07/2019	16/09/2019	18/11/2019	20/01/2020	16/03/2020
Cllr J Twentyman	yes	yes	yes	yes	yes	yes
Cllr R Park	no	no	yes	yes	yes	yes
Cllr G Percival	yes	no	yes	yes	yes	yes
Cllr S Barbour	yes	yes	yes	yes	yes	no
Cllr S Edwards	yes	yes	yes	yes	yes	no
Cllr G Mounsey-Heysham	no	no	no	yes	yes	yes
Cllr S Sidgwick	yes	no	yes	yes	yes	yes
Cllr G Moss	yes	no	yes	yes	yes	no
Cllr H Graham	yes	yes	yes	yes	no	no

#### 12 Update on Brampton Skips - Cllr R Park & Clerk

#### 13 Date and time of next meeting

The date of the next scheduled meeting is 21<sup>st</sup> September 2020.

#### FOR INFORMATION

- a) playscheme has been **cancelled**
- b) Extension to hard surfaced playground Rockcliffe School has been **granted**, with a time limit of 3 years
- c) Land north of Rockcliffe School planning application for 5 houses, has been **granted**

